

# RECORD OF PROCEEDINGS

## Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, March 10, 2017  
at the PW&SD Rueter-Hess Purification Facility  
11865 Heirloom Parkway, Parker, Colorado 80134

### CALL TO ORDER

The meeting was called to order at 9:02AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed by President Susan Saint Vincent.

### ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
  - Chris White, Darcy Beard & Ron Redd, Parker Water & Sanitation District
  - Jim Cleveland & Susan Saint Vincent, Town of Parker
  - Brad Meyering & Roger Addlesperger, City of Castle Pines
  - Randy Burkhardt, Douglas County
  - Jeff Brauer, Town of Castle Rock
  - John Cotton, City of Lone Tree
  
- Also in attendance: Brian Wilkerson, Accountant  
Russ Dykstra, Attorney  
Brenda Mooney, Town of Parker  
Courtney Glass & Matt Gasser, Town of Castle Rock

CHANGES AND ADDITIONS TO THE AGENDA - *None.*

### ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. APPROVAL OF MINUTES FOR January 27, 2017

*Minutes were reviewed and approved unanimously as presented.*

2. ACCOUNTS PAYABLE

*Accounting Fee to Inverness Properties for January and February 2017 - \$1,173.75*

*Legal Fees to Spencer Fane LLP for January and February 2017 - \$2,519.50*

*Professional Services to Wenk Associates, Inc. for January 2017 - \$2,141.20*

*Following review, a motion was made and seconded to approve the March, 2016 disbursements as presented, check numbers 1045-1047, totaling \$5,834.45.*

### **3. RESOLUTION 2017-01: Exemption from Audit for 2016**

*After review and discussion, Resolution 2017-01 was approved unanimously and signed by all members of the Board.*

### **4. RECREATION PROGRAMMING UPDATES FROM THE TOWNS OF CASTLE ROCK AND PARKER**

Staff from both Castle Rock and Parker presented their programming recommendations to the Board for the summer 2017 season with a schedule of events included. The initial programming is tentatively scheduled to run from June 1 through September 15, 2017. Mr. Cleveland informed the group that the RFP has had a fairly limited response, possibly due to unknown revenue potential for 2017. Different options for revenue splits were discussed involving 3<sup>rd</sup> party contracts. Matt Gasser and Courtney Glass presented a plan for hosting guided hikes on National Trails Day. A RHR volunteer program was discussed as an option for staffing events. It was also discussed that future programs shall be presented to the RHRA Board for approval.

### **5. OTHER BUSINESS**


- Ms. Saint Vincent will reach out to CivicPlus for a quote on services to provide a RHRA website portal. It was discussed that, for the time being, members can contact Ms. Saint Vincent regarding information released for media outreach.
- The Board examined different options for a fee structure and pricing for Authority members. The Board will move toward a resolution on this topic before the reservoir gates are officially opened to the public at a date uncertain. Discussion regarding rules and regulations for Reservoir use will also be considered in the future.
- Rueter-Hess Recreation Authority Officer positions were re-evaluated following recent changes of Board members and approved as follows:
  - Susan Saint Vincent (Town of Parker) - President
  - Brad Meyering (City of Castle Pines) - Vice President
  - Chris White (Parker Water & Sanitation District) - Secretary
  - John Cotton (City of Lone Tree) - Treasurer

Subsequently, Ms. Saint Vincent will update the Authority's transparency information on the Special District Association's website.

**MEETING ADJOURNMENT**

The meeting was formally adjourned at 10:28AM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



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RHRA Representative