

RECORD OF PROCEEDINGS

Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, July 14, 2017
at the PW&SD Rueter-Hess Purification Facility
11865 Heirloom Parkway, Parker, Colorado 80134

CALL TO ORDER

The meeting was called to order at 9:04AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed by RHRA Vice President Brad Meyering.

ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
 - Darcy Beard & Chris White, Parker Water & Sanitation District
 - Brad Meyering & Roger Addlesperger, City of Castle Pines
 - Jeff Brauer, Town of Castle Rock
 - John Cotten, City of Lone Tree
- Excused: Randy Burkhardt, Douglas County; Jim Cleveland, Town of Parker
- Also in attendance: Brian Wilkerson, Accountant
Russ Dykstra, Attorney
Ron Redd & Susan St. Vincent, Parker Water & Sanitation District
Mary Colton & Brenda Mooney, Town of Parker Recreation Staff

CHANGES AND ADDITIONS TO THE AGENDA - *None.*

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. **CONSIDERATION OF AUTHORITY OFFICERS FOR 2017**
 - Deferred until August 11th meeting.
2. **CONSIDERATION OF MANAGEMENT SERVICES FOR RHRA AUTHORITY**
 - Ms. St. Vincent gave a thorough overview of the Agreement for Contract Management Services between the RHRA and Parker Water & Sanitation District drafted by Mr. Dykstra.

- A Motion was made By Mr. Meyering and seconded by Mr. Cotten authorizing the Agreement for Contract Management Services. Motion was passed unanimously.
- 3. APPROVAL OF MINUTES For June 9, 2017**
- Minutes were reviewed and approved unanimously as presented.
- 4. ACCOUNTS PAYABLE For June 2017 Expenses**
- Inverness Properties (“RISE”) - \$657.50
 - Legal Fees to Spencer Fane LLP for June 2017 - \$1,312.50
 - A motion was made and seconded to approve the June Payables for a total of \$1,970.00, check numbers 1056-1057. The motion was passed unanimously.
 - A motion was made by Mr. Meyering to authorize reimbursement through Authority funds to the Town of Parker for expenses incurred for the purchase of a storage shed at the RHR gate entrance for staffing purposes and was seconded by Ms. Beard. Motion passed unanimously.
- 5. UPDATE ON RHRA WEBSITE**
- Ms. St. Vincent gave a demonstration of the RHRA website and explained that she expects the site to go live in one week.
- 6. UPDATE ON DOUGLAS COUNTY PRESUBMITTAL APPLICATION**
- Mr. Redd announced that a traffic study will need to be conducted prior to the application being presented to the Planning Commission. Following discussion regarding the traffic study, direction was provided to move forward with securing and reviewing bids for the study.
- 7. DISCUSSION REGARDING 2018 RHRA BUDGET**
- Ms. St. Vincent provided an update that the draft for the 2018 Budget is due by October 15, 2017.
 - Discussions regarding the budget were presented and direction was provided for the 2018 budget to assimilate the 2017 budget. Dependent on the level of 2018 funding, it was suggested that the RHRA build capital funds for one more year before beginning construction of trails and other infrastructure.
 - Mr. Redd discussed a fair cost for game fish stocking operations being divided among entities of the RHRA. Associated cost, when provided, to be included in the 2018 budget.

8. RECREATION PROGRAMMING UPDATES FROM THE TOWN OF PARKER

- Ms. Colton and Ms. Mooney gave an update on paddleboard operations and plans for the Open Water Swim on July 29, 2017.

MEETING ADJOURNMENT

The meeting was formally adjourned at 9:56AM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



RHRA Representative