

# RECORD OF PROCEEDINGS

## Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, October 13, 2017  
at the PWSD Rueter-Hess Purification Facility  
11865 Heirloom Parkway, Parker, Colorado 80134

### CALL TO ORDER

The meeting was called to order at 9:02AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

### ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
  - Darcy Beard, Parker Water & Sanitation District
  - Randy Burkhardt, Douglas County
  - Jeff Brauer, Town of Castle Rock
  - John Cotten, City of Lone Tree
  - Jim Cleveland, Town of Parker

Excused: Brad Meyering, City of Castle Pines

- Also in attendance: Brian Wilkerson, Accountant  
Russ Dykstra, Attorney  
Ron Redd, Emilie Abbott & Susan St. Vincent, Parker Water & Sanitation District  
Mary Colton, Town of Parker Recreation Staff

CHANGES AND ADDITIONS TO THE AGENDA - *None.*

### ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. **APPROVAL OF MINUTES For September 8, 2017**  
Minutes were reviewed and approved unanimously as presented.

**2. ACCOUNTS PAYABLE For September 2017 Expenses**

- Inverness Properties ("RISE") - \$427.50
- Legal Fees to Spencer Fane LLP for September 2017 - \$981.50
- Wenk Associates, Inc. - \$2,879.39

*A motion was made and seconded to approve the August Payables for a total of \$4,288.39, Check numbers 1063-1065. The motion was passed unanimously.*

**3. PRESENTATION OF RHR SOUTH END PARKING/GATHERING SITE OPTION**

Emilie Abbott, working with Drew Button (Wenk Associates) and Ron Redd, provided a concept presentation for the Board introducing the idea of locating a south parking lot, picnic pavilions and trail/launching area. Discussion ensued, the project in concept was of interest to the Board, who requested that the team work toward a ten year location based on anticipated future water levels. Additionally, ADA accommodations and road improvements were discussed.

**4. DISCUSSION REGARDING 2018 RHRA BUDGET and NOTICE OF NOVEMBER 17<sup>TH</sup> PUBLIC HEARING PUBLICATION**

- Ms. St. Vincent presented the draft 2018 Budget formally presented to the Board at the October 13, 2017 Board meeting.
- Following discussion, the Directors requested that additional funds be added to the Operations budget for staffing/security of a temporary position on programmed or event days.
- The Public Hearing for the 2018 Budget will be published appropriately in the Douglas County NewsPress, for a November 17<sup>th</sup> Hearing at 9:00am.

**5. DISCUSSION REGARDING DRAFT RULES AND REGULATIONS**

An initial rough draft of the Authority's Rules and Regulations was provided for discussion. Suggested revisions from the Directors are to be provided to Ms. Saint Vincent prior to the November 17<sup>th</sup> special meeting. The Regulations will address the Reservoir, Fishing, Vendors, Storage, Trails, and General Use of the Reservoir.

**6. RECREATION PROGRAMMING UPDATES FROM THE TOWN OF PARKER**

Ms. Colton and Mr. Cleveland suggested that the Authority hold a workshop early in 2018 to discuss recreational offerings at the reservoir for the next season. Additionally, staffing/contracting and the associated expenses will be addressed.

**7. OFFICIAL CANCELLATION OF THE NOVEMBER 10<sup>TH</sup> AND 24<sup>TH</sup> MEETINGS**

Due to holidays on both of the regularly scheduled November RHRA meetings, a motion was made, seconded and unanimously voted for cancellation. Additionally, the Board will hold a Special Meeting on Friday, November 17<sup>th</sup> at 9:00am for the 2018 Budget Public Hearing.

**MEETING ADJOURNMENT**

The meeting was formally adjourned at 10:26AM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



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RHRA Representative