

RECORD OF PROCEEDINGS

Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, December 8, 2017
at the PWSD Rueter-Hess Purification Facility
11865 Heirloom Parkway, Parker, Colorado 80134

CALL TO ORDER

The meeting was called to order at 9:04AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:

- Brad Meyering, City of Castle Pines
- Jeff Brauer, Town of Castle Rock
- Randy Burkhardt, Douglas County
- Mary Colten, Town of Parker
- John Cotton, City of Lone Tree

Excused: Darcy Beard

- Also in attendance: Toby Austin, Accountant
Ron Redd & Susan St. Vincent,
Parker Water & Sanitation District
Brenda Mooney, Town of Parker Recreation Staff
Melissa Coudeyras, City of Castle Pines

CHANGES AND ADDITIONS TO THE AGENDA - None.

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. APPROVAL OF MINUTES For November 17, 2017

Minutes were reviewed and approved unanimously as presented.

2. ACCOUNTS PAYABLE For October Expenses

- Special District Association Annual Membership Fee - \$384.84
- Town of Parker (Reimbursement for staffing fees) - \$3,836.00

A motion was made & seconded to approve the November Payables for a total of \$4,220.84, Check numbers 1069-1070. The motion was passed unanimously.

3. RESOLUTION 2017-02: Resolution to Adopt 2018 Budget and Appropriate Sums of Money

Ms. Saint Vincent explained that this agenda item is to request the Board's consideration of a Resolution summarizing revenues and expenditures for each fund, adopting a budget and appropriating sums of money to the various funds in the amounts and for the purposes set forth herein for the Rueter-Hess Recreation Authority, Douglas County, Colorado, for the calendar year beginning on the first day of January 2018, and ending on the last day of December 2018.

After review and discussion, a motion was made by Director Colten to approve and adopt Resolution 2017-02, as stated. The motion was seconded by Director Burkhardt.

Vote:

YES Mary Colten

YES Randy Burkhardt

YES Brad Meyering

YES John Cotten

YES Jeff Brauer

Motion passed on a vote of 5-0.

4. RESOLUTION 2017-03: RHRA Administrative Matters for 2018

Ms. Saint Vincent confirmed the regular meeting dates for the Authority in 2018 as follows:

2nd Friday of each Month - "Primary" Regular RHRA Meeting

4th Friday of each Month - "Secondary" meeting of RHRA Board (as needed)

Confirmation of Board Members and selection of 2018 Officers:

President	Darcy Beard
Vice President	Brad Meyering
Secretary/Treasurer	John Cotton

After review and discussion, a motion was made by Director Cotten to approve and adopt Resolution 2017-03, as stated. The motion was seconded by Director Burkhardt.

Vote:

YES *Jeff Brauer*
YES *Mary Colten*
YES *John Cotten*
YES *Randy Burkhardt*
YES *Brad Meyering*

Motion passed on a vote of 5-0.

5. CONSIDERATION OF 2018 PROFESSIONAL SERVICES AGREEMENT – Accounting

Discussion and consideration ensued regarding the proposal for accounting services to be continued with Inverness Properties/RISE. It was noted that fees associated with monthly/quarterly/annual reporting and payables would continue into 2018 with no change in rate structure.

After review and discussion, a motion was made by Director Colten to approve a Professional Services Agreement with Inverness Properties/RISE, located at 188 Inverness Drive West, Suite 150, Englewood, CO 80112 for Authority accounting services. The motion was seconded by Director Burkhardt.

Vote:

YES *Jeff Brauer*
YES *Mary Colten*
YES *John Cotten*
YES *Randy Burkhardt*
YES *Brad Meyering*

Motion passed on a vote of 5-0.

6. CONSIDERATION OF PROPOSAL FROM “Avid 4 Adventure”


Mary Colton and Brenda Mooney from the Town of Parker Recreation Department provided an overview of a proposal that has been submitted to the Authority Board, which provided 2018 recreational programming through Avid4 Adventure.

Discussion ensued regarding the proposal, and the Directors decided to table the discussion until the January 2018 meeting, when staff from Avid4 Adventure could be present to respond to questions. No action was taken by the Board.

MEETING ADJOURNMENT

The meeting was formally adjourned at 9:45AM.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



RHRA Representative