

RECORD OF PROCEEDINGS

Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, April 13, 2018
at the PWSD Rueter-Hess Purification Facility
11865 Heirloom Parkway, Parker, Colorado 80134

CALL TO ORDER

The meeting was called to order at 9:00AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
 - Jeff Brauer, Town of Castle Rock
 - John Cotten, City of Lone Tree
 - Melissa Coudeyras, City of Castle Pines
 - Randy Burkhardt, Douglas County
 - Excused: Darcy Beard (PWSD), Mary Colton (Parker)

- Also in attendance: Toby Austin, Accountant
Russ Dykstra, Legal Counsel
Ron Redd & Susan Saint Vincent, PWSD
Brenda Mooney, Parker Recreation
Recreation Staff for the Town of Castle Rock
Jeanie Brevoort, Stridemob
Nicole Horst, Wenk Associates

CHANGES AND ADDITIONS TO THE AGENDA – *None*

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. NOTICE OF RESIGNATION FROM RHRA BOARD

The Authority received written notice of resignation from Brad Meyering of the City of Castle Pines and therefore the Rueter-Hess Recreation Authority, effective March 31, 2018. Subsequently, proper documents will be executed to remove Mr. Meyering as a signer on the Authority's bank accounts. The Board agreed to leave the position of Vice President vacant at this time, previously held by Mr. Meyering.

2. APPROVAL OF MINUTES For March 9, 2018

Minutes were reviewed and approved unanimously as presented.

3. ACCOUNTS PAYABLE For the March Expenses

- Inverness Properties LLC (RISE) - \$1155.00
- Spencer Fane LLP - \$2812.00
- Wenk Associates, Inc. - \$3760.54

A motion was made & seconded to approve the March Payables for a total of \$7,727.54, Check numbers 1087-1089. The motion was passed unanimously.

4. RECREATION PROGRAMMING UPDATE

The following items were discussed as related to the 2018 recreation season:

- Updates on the June Trails/Kayak Day from Castle Rock staff, logistics of the event.
- Mr. Redd introduced Jeanie Brevoort of Stridemob and discussed scheduling a possible running event for 2018, to include a 5k and half-marathon. It was recommended during discussion that selection criteria be developed for future running event requests. The Board agreed that appointing a subcommittee (Parker/CR/PWSD) to review and develop such criteria and bring it back to the Board at a future meeting.
- Ms. Mooney shared that the PACE center is considering bringing a painting or photography class to the reservoir in 2018.

5. RHR SITE UPDATES

Ms. Saint Vincent provided a picture of the newly installed entrance gate provided by PWSD. Security and general operations at the gate were discussed. Additionally, new signage at the reservoir entrance was displayed.

6. DISCUSSION & CONSIDERATION of PROJECT PLANNING OR 2018

Nicole Horst of Wenk Associates prepared a 2018 CIP with costs for consideration. Discussion ensued regarding various capital projects for consideration for 2018, including two parking lots, an enhanced road, a trail, portable restrooms and shade structures. The Board agreed that the focus of capital projects for 2018 should be on the reservoir ("water") are of the property, versus the 425 acres north of Hess Road.

Additionally, a 2 or 3 year CIP to help understand what infrastructure is required to be officially “open to the public”.

A motion was made & seconded to approve an amount not to exceed \$88,000 for the south parking lot and associated improvements as discussed. The motion was passed unanimously.

A second motion was made & seconded to approved continued work by Wenk Associates for a preliminary design and construction documents, specifically for trails on the south end of the reservoir. The motion was passed unanimously.

MEETING ADJOURNMENT

The meeting was formally adjourned at 10:48am.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.

A handwritten signature in blue ink, consisting of several loops and flourishes, positioned above a horizontal line.

RHRA Representative