

RECORD OF PROCEEDINGS

Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, June 22, 2018
at the PWSD Rueter-Hess Purification Facility
11865 Heirloom Parkway, Parker, Colorado 80134

CALL TO ORDER

The meeting was called to order at 9:03AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
 - Darcy Beard, Parker Water & Sanitation District
 - Jeff Brauer, Town of Castle Rock
 - John Cotten, City of Lone Tree
 - Mary Colton, Town of Parker
- Excused: Randy Burkhardt, Douglas County
Michael Penny, City of Castle Pines
- Also in attendance: Ron Redd, Susan St. Vincent & Maleia Good, PWSD
Russ Dykstra, Legal Counsel
Toby Austin, Accountant
Town of Castle Rock Recreation Staff
Town of Parker Recreation Staff
COSS Representative

CHANGES AND ADDITIONS TO THE AGENDA – None

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. **APPROVAL OF MINUTES For June 8, 2018**
Minutes were reviewed and approved as presented (4-0).

2. ACCOUNTS PAYABLE for May 2018 Expenses & FINANCIAL REPORTS

Bank: Wells Farg Wells Fargo

1097	06-18-2018	Inverness Properties, LLC	5/18 Accounting	655.00
1098	06-18-2018	Parker Water & Sanitation Dis	Porta-potty rental	572.08
1099	06-18-2018	Zelem Construction	Entrance shed electric	780.00
1100	06-18-2018	Spencer Fane LLP	5/18 Legal services	2,345.50
Bank Wells Farg Total				4,352.58

A motion was made and seconded to approve the May payables for a total of \$4,352.58, Check numbers 1097-1098. The motion was passed unanimously (4-0).

3. CONSIDERATION OF RESOLUTION FOR MANAGER AUTHORIZATION FOR EXPENSES

As a follow-up to a previous discussion of the Board, Mr. Dykstra drafted a Resolution for the Board's consideration authorizing the Manager (Susan Saint Vincent) signature authority to enter into agreements with contractors & disburse funds in an amount not to exceed \$10,000. Mr. Dykstra clarified that RFP's are only required by statute for capital improvement projects valued over \$60,000. Additionally, the Manager is authorized to move RHRA funds between the non-interest bearing Wells Fargo account and the interest bearing ColoTrust accounts, of which she is currently a signer on both.

A motion was made and seconded to approve the Resolution as stated. The motion passed unanimously (4-0).

4. RULES & REGULATIONS PROJECT SCHEDULE UPDATE – Ms. Saint Vincent let the Board know that a draft of the Rules and Regulations is anticipated for a RHRA meeting in July.

5. EMERGENCY PLAN UPDATE – Mr. Redd shared that the PWSD staff has discussed access to the dam for emergency purposes *only* for both COSS and AVID employees. No driving, whatsoever is allowed on the dam. Directed to call 911 if necessary and provide information to the dispatcher as to whether it is a water/helicopter/medical emergency. PWSD is working with both the Town of Parker and Douglas County first responders to coordinate services, in the most efficient manner.

6. RECREATION PROGRAMMING UPDATE

The following items were discussed as related to the 2018 recreation season:

- As a follow-up from the last meeting, it was noted that many parties are getting numerous calls and contacts requesting the ability to bring their own watercraft out to the reservoir. Ms. Saint Vincent spoke with Director Burkhardt regarding the County's assessed maximum traffic volume (*reference L&E Process*) on Hess Road that would require RHRA improvements, hence the reservoir being considered "open to the public". Mr. Burkhardt was advised that four events of some size, including the Trails Day and Open Swim Race, would likely be

acceptable to not impede regular traffic flow on Hess Road. He suggested observing the inflow into the reservoir entrance, and be cognizant of any backup on Hess Road.

- The Board received a proposal from COSS to amend their current SUP/Kayak services to include the use of personal watercraft. As COSS would be responsible for inspecting such units and monitoring/supporting participants in this program, a suggested fee was discussed. The new recreational opportunity would be marketed through the RHRecreation website with registration on COSS's site. COSS would provide life vests, but not leashes for the service. It was noted that fees are charged per vessel, not per person (i.e., a 2-man kayak is one fee only). Following discussion, the Board determined to table the discussion until a later date and continue with the current service plan.
- Mr. Redd asked the vendors and recreation support staff to remind reservoir visitors to park on the road or parking lot, avoiding the newly seeded areas. And that a fish population/stocking recommendation report will be presented to the RHRA Board in July.

7. 3 YEAR STRATEGIC PLAN DISCUSSION REGARDING FUNDING & PROJECT PLANNING

Mr. Redd provided a presentation size spreadsheet and facilitated a discussion of the many recreational services supported in the Recreation Master Plan, as well as the associated costs. The following points were made by the Directors:

- It was concurred that the public wishes for fishing, hiking and water activities as soon as possible; all being fee based for access.
- Currently, there is not a Point of Sale option for visitors (preregistration required).
- Consideration of contracting with another municipality or independent service provider for "staffing" (e.g. rangers, gate monitor/greeter, etc.)
- Discussed holding some open houses to provide an update on the reservoir recreation plans when appropriate.

MEETING ADJOURNMENT

The meeting was formally adjourned at 10:40am.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



RHRA Representative