

# RECORD OF PROCEEDINGS

## Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, August 10, 2018  
at the PWSD Rueter-Hess Purification Facility  
11865 Heirloom Parkway, Parker, Colorado 80134

### CALL TO ORDER

The meeting was called to order at 9:08AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

### ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
    - Darcy Beard, Parker Water & Sanitation District
    - Jeff Brauer, Town of Castle Rock
    - John Cotten, City of Lone Tree
    - Mary Colton, Town of Parker
- Excused: Randy Burkhardt, Douglas County  
Absent: Michael Penny, City of Castle Pines
- Also in attendance: Ron Redd, Susan St. Vincent, PWSD  
Russ Dykstra, Legal Counsel  
Toby Austin, Accountant  
Town of Castle Rock Recreation Staff  
Town of Parker Recreation Staff

CHANGES AND ADDITIONS TO THE AGENDA – *None*

## ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. **APPROVAL OF MINUTES For July 13, 2018**  
Minutes were reviewed and approved as presented (4-0).

**2. ACCOUNTS PAYABLE for July 2018 Expenses & FINANCIAL REPORTS**

Bank: Wells Farg Wells Fargo

1104	08-07-2018	Inverness Properties, LLC	6/18 Accounting Fees	755.00
			7/18 Accounting Fees	800.00
				1,555.00
1105	08-07-2018	Spencer Fane LLP	7/18 Legal Services	1,106.00
1106	08-07-2018	Wenk Associates, Inc	7/18 Prof. Serv.-Mstr Plan	7,102.30
1107	08-07-2018	United Site Services	7/18 Restroom Rental	323.74
			Bank Wells Farg Total	10,087.04

A motion was made and seconded to approve the July payables for a total of \$10,087.04, Check numbers 1104-1107. The motion was passed unanimously (4-0).

Additionally, Ms. Saint Vincent and Mr. Austin stated they would be transferring an additional \$350,000 into a ColoTrust interest bearing account this week.

**3. SPECIAL DISTRICT ASSOCIATION COLLABORATION AWARD**

Ms. Saint Vincent nominated the Rueter-Hess Recreation Authority for a "collaboration award" to be presented at the September 14, 2018 SDA Conference. This nomination was recognized by the SDA as a true example of collaboration in making such a monumental project a success. It has been five years since the vision of a regional effort was initiated, and the milestone of bringing multiple recreational opportunities to the Rueter-Hess Reservoir in 2017-18 has surpassed the timeframe of the original Authority Board and the Master Plan. The Award will be accepted by the RHRA President Darcy Beard and Manager Susan Saint Vincent.

- 4. CONSIDERATION OF FISH STOCKING PLAN FOR SEPTEMBER 2018** – Ms. Saint Vincent provided a summary of the memo provided in the board packet regarding the recommendation for sporting fish to be introduced into the reservoir in 2018 by aquatic biology firm, Aqua Sierra, Inc., to include: Largemouth Bass (2"), Bluegill (1-2"), and Channel Catfish (3-4"). Additionally the board supported the introduction of Walleye (3-5") with the intent to have a viable fish base in the upcoming years.

*MOTION:*

*A motion was made and seconded to approve the Aqua Sierra, Inc., recommended fish stocking plan as stated in their July 17, 2018 report, as well as approving an addition 10,000 Walleye for the September 2018 stocking program, at a total expense not to exceed \$50,000 as budgeted for under the Recreational Improvements line item in the 2018 budget, pending review of the reservoir conditions prior to stocking. The motion was passed unanimously.*

## 5. RECREATION PROGRAMMING UPDATE

The following item was discussed as related to the 2018 recreation season:

- As a follow-up from the last meeting, and in response to creating a program that would allow for individuals to utilize the reservoir for personally owned kayaks and SUP's (in addition to the current COSS rental program), the Town of Castle Rock recreation staff discussed the refined program, which was approved at the prior Board meeting. Ms. Saint Vincent then provided service and cost information regarding a local company, Rapid Rescue, which would be available to provide on-water, shore, and other emergency services as deemed necessary for larger recreational events.

*A motion was made and seconded to authorize the RHRA Manager to enter into a Professional Services Agreement, as drafted by the Authority's legal counsel, with Rapid Rescue for emergency response services at all applicable recreation events and programs, which would include approximately 25 or more participants. The motion was passed unanimously by the Board.*

- *Paddle Days, sponsored and staffed through the Town of Castle Rock, are scheduled for August 25/26, and September 1/3/8 from 7:30am-noon. The cost will be \$10/vessel, with approximately 100 vessels allowed each day on the water.*

## 6. DISCUSSION REGARDING FUNDING AND PROJECT PLANNING FOR 2018/2019

In preparation for the September 28<sup>th</sup> RHRA Board meeting, Ms. Saint Vincent and Toby Austin will work together to provide a draft 2019 budget for discussion. The Directors were asked to provide their 2019 individual assessments as soon as possible. Operating figures will remain comparable to the 2018 amounts, with capital projects determined based on funding.

## MEETING ADJOURNMENT

The meeting was formally adjourned at 10:06am.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.

  
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RHRA Representative