

RECORD OF PROCEEDINGS

Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, December 14, 2018
at the PWSO Rueter-Hess Purification Facility
11865 Heirloom Parkway, Parker, Colorado 80134

CALL TO ORDER

The meeting was called to order at 9:05AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
 - Ron Redd, Parker Water & Sanitation District
 - Rob Hanna, City of Lone Tree
 - Mary Colton, Town of Parker
 - Randy Burkhardt, Douglas County
 - Jeff Brauer, Town of Castle Rock

Absent: City of Castle Pines

- Also in attendance: Susan Saint Vincent & Chris D. White, PWSO
Russ Dykstra, Legal Counsel
Toby Austin, Accountant
Town of Parker Recreation Staff
Nicole Horst and Drew Button, Wenk
Curt Sloan, Douglas County

CHANGES AND ADDITIONS TO THE AGENDA – None

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. APPROVAL OF MINUTES For October 26, 2018

Minutes were reviewed and approved as presented (5-0).

2. ACCOUNTS PAYABLE

Bank: Wells Farg Wells Fargo

1114	11-06-2018	Colorado Special Districts	1/19-12/19 Insurance	2,013.31
1115	11-06-2018	Inverness Properties, LLC	9/18 Accounting	1,400.00
1116	11-06-2018	Town of Parker	RH 2018 Summer PT Staff	4,891.80
1117	11-06-2018	Wenk Associates, Inc	8/18-9/18 Pro Serv-Mstr Plan	10,528.75
			6/18-8/18 Pro Serv-Mstr Plan	<u>595.00</u>
				11,123.75
1118	11-06-2018	53 Corporation, LLC	Parking Lot - Retainage Due	3,710.91
1119	12-11-2018	Spencer Fane LLP	10/18 Legal Fees	1,314.00
			11/18 Legal Fees	<u>1,376.00</u>
				2,690.00
			Bank Wells Farg Total	<u>25,829.77</u>

A motion was made and seconded to approve the presented payable for a total of \$25,829.77, Check numbers 1114-1119. The motion was passed unanimously (5-0).

3. PRESENTATION OF THE 2019 BUDGET & PUBLIC HEARING

Staff from Wenk and Associates provided a summary of the capital projects that were discussed at the October RHRA workshop. The presentation included cost estimates and draft renditions of proposed 2019 projects on the north 420, including: an Incline Challenge, Phase 1 of the trail system, a parking lot and interpretive signage. Additionally, projects on the reservoir side of the property included: Phase 1 of the south trail system, a picnic area, shelter/shade structures, additional portolets & enclosure, consideration of a mobile mat and/or roll-in dock for launch spot on south end.

The public hearing was opened by Vice Chair Mary Colton at 9:46am, there being no public present, the Hearing was closed at 9:47am.

4. RESOLUTION 2018: Resolution to Adopt 2019 Budget and Appropriate Sums of Money

Ms. Saint Vincent explained that this agenda item is to request the Board's consideration of a Resolution summarizing revenues and expenditures for each fund, adopting a budget and appropriating sums of money to the various funds in the amounts and for the purposes set forth herein for the Rueter-Hess Recreation Authority, Douglas County, Colorado, for the calendar year beginning on the first day of January 2019, and ending on the last day of December 2019. Such signed documents will be filed with the Colorado State Department as appropriate by the District's accountant.

After review and discussion, a motion was made by Director Hanna to approve and adopt the 2018 Resolution, as stated. The motion was seconded by Director Redd.

Vote:

YES Mary Colten
YES Randy Burkhardt
YES Ron Redd
YES Rob Hanna
NO Jeff Brauer

Motion passed on a vote of 4-1.

5. RESOLUTION 2018: RHRA Administrative Matters for 2019

Ms. Colton confirmed the regular meeting dates for the Authority in 2019 as follows:
2nd Friday of each Month - "Primary" Regular RHRA Meeting
4th Friday of each Month - "Secondary" meeting of RHRA Board (as needed)

Confirmation of Board Members and selection of 2018 Officers:

President	Darcy Beard
Vice President	Mary Colton
Secretary/Treasurer	Jeff Brauer

After review and discussion, a motion was made by Director Brauer to approve and adopt the 2018 Resolution for 2019 Administrative Matters, as stated. The motion was seconded by Director Redd.

YES Mary Colten
YES Randy Burkhardt
YES Ron Redd
YES Rob Hanna
YES Jeff Brauer

Motion passed on a vote of 5-0.

6. CONSIDERATION OF 2019 RECREATION AGREEMENTS

Ms. Saint Vincent provided an overview of the proposals that have been submitted to the Authority Board, which would provide 2019 recreational programming through Colorado Standup Sports, Without Limits Productions and the Girl Scouts of Colorado.

Discussion ensued regarding the proposals, specifically the emergency response plans for each vendor applicant. The Directors decided to table the discussion until the January 2019 meeting, when information regarding "levels of emergency response" and the associated plans will be further discussed. No action was taken by the Board.

7. CONSIDERATION OF 2019 PROFESSIONAL SERVICES AGREEMENT – Accounting/Finance

Discussion and consideration ensued regarding the proposal for accounting services to be continued with Inverness Properties, LLC/RISE. It was noted that fees associated with monthly/quarterly/annual reporting and payables would continue into 2019 with no change in rate structure.

After review and discussion, a motion was made by Director Brauer to approve a Professional Services Agreement with RISE, located at 188 Inverness Drive West, Suite 150, Englewood, CO 80112 for Authority accounting and financial management services. The motion was seconded by Director Burkhardt.

Vote:

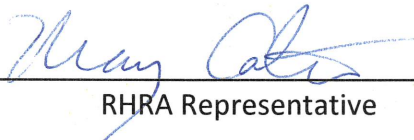
YES Mary Colten
YES Randy Burkhardt
YES Ron Redd
YES Rob Hanna
YES Jeff Brauer

Motion passed on a vote of 5-0

MEETING ADJOURNMENT

The meeting was formally adjourned at 10:33am.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



RHRA Representative