

# RECORD OF PROCEEDINGS

## Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, February 8, 2019  
at the PWSD Rueter-Hess Purification Facility  
11865 Heirloom Parkway, Parker, Colorado 80134

### CALL TO ORDER

The meeting was called to order at 9:02AM at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

### ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
  - Darcy Beard, Parker Water & Sanitation District
  - Rob Hanna, City of Lone Tree
  - Mary Colton, Town of Parker
  - Randy Burkhardt, Douglas County
  - Jeff Brauer, Town of Castle Rock
  - Absent: City of Castle Pines
  
- Also in attendance: Ron Redd & Susan Saint Vincent, PWSD  
Toby Austin, Accountant  
Town of Parker Recreation Staff  
Town of Castle Rock Recreation Staff

**CHANGES AND ADDITIONS TO THE AGENDA** – *Agenda Items 4 and 5 will be postponed until the March 8, 2019 meeting.*

## ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. **APPROVAL OF MINUTES For January 11, 2019**  
*Minutes were reviewed and approved as presented (5-0).*

## 2. ACCOUNTS PAYABLE

Bank: Wells Farg Wells Fargo

1124	02-05-2019	Inverness Properties, LLC	12/18 Accounting Fees	700.00
1125	02-05-2019	Wenk Associates, Inc	10/18-12/18 Master Plan	14,607.88
			4/18-5/18 Master Plan	<u>9,405.00</u>
				24,012.88
			Bank Wells Farg Total	<u>24,712.88</u>

*A motion was made and seconded to approve the presented payable for a total of \$24,712.88, Check numbers 1124-1125. The motion was passed unanimously (5-0).*

## 3. CONSIDERATION OF MANAGEMENT AGREEMENT BETWEEN RHRA & PWSD

Ms. Saint Vincent summarized the Parker Water & Sanitation District proposal for management services to be continued in 2019. It was noted that the annual fee associated with the various management services provided would continue into 2019 with no change in rate.

*After review and discussion, a motion was made by Director Brauer to approve the Management Services Agreement. The motion was seconded by Director Colton.*

**Vote:**

YES Darcy Beard  
YES Mary Colton  
YES Randy Burkhardt  
YES Rob Hanna  
YES Jeff Brauer

*Motion passed on a vote of 5-0*

## 4. CONSIDERATION OF IGA between RHRA, Towns (Tabled until March 9, 2019 meeting)

## 5. 2019 Rapid Rescue PROFESSIONAL SERVICES AGREEMENT (Tabled until March 9, 2019 meeting)

## 6. PURCHASE OF IDENTIFICATION AN EMERGENCY RESPONSE ITEMS

Following discussion, the Board provided direction to Ms. Saint Vincent to purchase 10 RHRA screen-printed safety vests for use at the reservoir during the 2019 season. It was decided that t-shirts will not be purchased at this time, and that additional research will be completed prior to the acquisition of handheld radios.

## 7. DISCUSSION OF DRAFT RHR RULES & REGULATIONS

A draft copy of the Rueter-Hess Reservoir Rules and Regulations was provided to the Board for discussion. Although Mr. Dykstra is yet to provide his comments, as well as any additional to be incorporated from the Directors, the following suggestions were made and agreed upon by the Board:

- Include a 20mph speed limit for any vehicles on the property, unless otherwise posted. This addresses the use of E-Bikes on Rueter-Hess trails.
- At the present, there will be no camping unless otherwise posted.

No action was taken by the Board at this time.

## 8. UPDATE ON 2019 CAPITAL PROJECT PLAN

Nicole Horst and Drew Button of Wenk Associates recently met with Ron Redd and the PWSD Engineering team recently to discuss 2019 RHRA Capital Project plans.

The following highlights are taken from this discussion, which was provided more in depth with details by Mr. Redd:

- 2019 project efforts for north side:
  - Future site of PWSD O/M building will be decided in 6-8 months by Parker Water. RHRA to build full parking lot & demonstration garden once that location is known.
  - Include reduced parking lot (approximately 25 spaces) closest to the trail start / away from PW building. Overflow can be in grass.
  - Construction of identified Trails & Incline
  - Connection from E-W trail will need hours for sun up to sun down
  - Include 'no parking' signs along PWSD entrance road
- 2019 project efforts for Reservoir site:
  - Parker Water to verify the timing of the communications tower going in. Confirmation of no conflicts with proposed location for shelter/overlook construction
  - Shelter, overlook deck, and 1.8M trail are at 75% design – ready for Douglas County/Corps submittal and review
  - Add to existing package (shelter, overlook deck, 1.8M trail):
    - Destination area on West side of Reservoir
    - Crusher fines soft trail along entrance road

Next steps:

- Get prices from surveyors for incline and smaller parking lot footprint (north side)
- Get prices from surveyor for trail area along entrance road & possibly destination area – if accessible
- Update Master Plan map to incorporate changes since originally designed

**Other Business:**

Director Burkhardt commented on the following:

- The East/West County trail system will include two connections to the RHRA trail when completed (eta 1+/- year).

**MEETING ADJOURNMENT**

The meeting was formally adjourned at 9:40am.

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



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RHRA Representative