

RECORD OF PROCEEDINGS

Minutes of a Regular Meeting RUETER-HESS RECREATION AUTHORITY

Friday, February 14, 2020
at the PWSD Rueter-Hess Purification Facility
11865 Heirloom Parkway, Parker, Colorado 80134

CALL TO ORDER

The meeting was called to order at 9:04am at the time and place as posted in each Authority member's designated location. A quorum was confirmed.

ATTENDANCE

- Rueter-Hess Recreation Authority Representatives:
 - Ron Redd, Parker Water & Sanitation District
 - Rob Hanna, City of Lone Tree
 - Mary Colton, Town of Parker
 - Randy Burkhart, Douglas County

- Also in attendance: Maleia Good, PWSD
Toby Austin, Accountant
Russ Dykstra, Spencer Fane
Town of Parker Staff

CHANGES AND ADDITIONS TO THE AGENDA – NONE

ITEMS FOR DISCUSSION AND ACTION BY THE BOARD

1. **APPROVAL OF MINUTES** For January 10, 2020 and January 24, 2020 subcommittee.

Minutes were reviewed and approved as presented (4-0).

2. ACCOUNTS PAYABLE

1172	01/30/2020	Colorado Special Districts	2020 Insurance Policy Renewal	10100 · Wells Fargo - Operating	
POL-0003118	01/30/2020		2020 Insurance Policy Renewal	51800 · Insurance	2,217.00
					<u>2,217.00</u>
1173	02/11/2020	Mulhern MRE, Inc.	1.2020 Accounting Fees	10100 · Wells Fargo - Operating	
MMRE6391	01/31/2020		1.2020 Accounting Fees	51400 · Accounting Fees	2,255.00
					<u>2,255.00</u>
1174	02/11/2020	Spencer Fane LLP	1.2020 Legal Fees	10100 · Wells Fargo - Operating	
725621	01/31/2020		1.2020 Legal Fees	51600 · Legal Fees	1,629.00
					<u>1,629.00</u>
1175	02/11/2020	Wenk Associates, Inc.		10100 · Wells Fargo - Operating	
0515030	12/31/2019		10.1-12.31 Professional Services	70110 · CIP - Master Plan	5,312.50
0515031	01/31/2020		1.2020 Professional Services	70110 · CIP - Master Plan	2,000.00
					<u>7,312.50</u>
GRAND TOTAL:					<u>13,413.50</u>

Toby Austin presented the accounts payable, with an addition of check 1176 \$1,506.60 payable to Parker Water for the 2019 On-site AED.

*A motion was made by Rob Hanna and seconded by Randy Burkhardt to approve the payables for a total of \$14,920.10.
The motion passed 4-0.*

3. CONSTRUCTION UPDATE - PHASE I. TRAIL AND INCLINE

Plan Approval Status

Ron Redd shared with the Board the construction plan approvals status; Wenk has received the comments back from Douglas County, and they are making the required changes. Wenk is planning to re-submit to Douglas County within the next week. Once approvals are obtained, the RFP will be posted, and firm timelines can be identified.

Change Order Request

Mr. Redd proposed a change order request from Wenk to incorporate sign design, onsite construction observation, and cultural resources support from ERO.

*Rob Hanna made a motion to approve the change order request from Wenk in the amount of \$18,500, Randy Burkhardt seconded the motion.
Motion passed 4-0*

Tribal Liaison

Mr. Redd informed the Board that PWSD has contracted with its Tribal Liaison to coordinate the Tribal Monitors required for the construction. These costs will be billed to the Authority from PWSD.

Construction Management Proposal

Mr. Redd presented a proposal for construction management services by Providence Infrastructure Consultants to the Authority for consideration. These services would be to perform the necessary construction management of the Phase 1 Trails and Incline.

*A motion by Rob Hanna to conditionally approve the Providence Infrastructure Consultants proposal in the amount not to exceed \$68,400.00; and allow further review of the proposal from all Board Members. If no objections are made by February 21, 2020 the conditional approval will become final and complete. The motion was seconded by Randy Burkhardt.
The motion passed 4-0.*

4. CONSIDERATION OF 2020 ACTIVITY PROPOSAL - Colorado SUP Sports, LLC (COSS)

Maleia Good presented to the Board an activity application by Colorado SUP Sports LLC (COSS). COSS is proposing 2020 kayaking, paddle boards, rentals and lessons as in line with their 2019 season.

*A motion was made by Rob Hanna and seconded by Randy Burkhardt to approve the 2020 Activity Application from Colorado SUP Sports, LLC.
The motion passed 4-0.*

5. AUTHORITY MANAGEMENT AND OPERATIONS SUBCOMMITTEE – Update and Discussion

Mary Colton shared with the Board the discussion at the subcommittee meeting on January 24th 2020. She defined the “de-centralized” approach to the programming of events this season. The Board continued to discuss the need for the Authority to define and identify the type of management services it wants and to strive for a fall date of implementation. The Board also agreed the need for more in depth tracking of operational expenses for 2020.

THIS MEETING WAS ADJOURNED AT 10:08am.

THE NEXT REGULARLY SCHEDULED MEETING IS FRIDAY, MARCH 13, 2020

The foregoing minutes constitute a true and correct copy of the minutes of the above referenced meeting and were approved by the Board of the Rueter-Hess Recreation Authority.



RHR Representative